

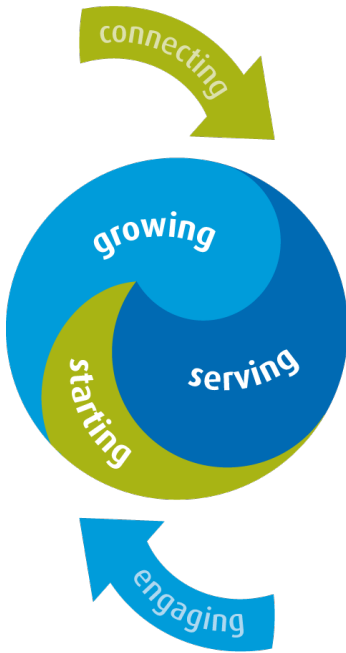
## Contents



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### How to use this manual

1. Consider an area of service
2. Complete the Expression of Interest Form on the back and place it into the offertory bags during the meeting and/or
3. Make contact with the ministry leader



## How is Christ's church being built at The Lakes?

It is about **engaging** with our non-Christian community.

It's also about **connecting** with people who are already Christians.

We want people **starting** the Christian life as they come to hear the gospel of Jesus and become new creatures in him.

We want people **growing** in their love and knowledge of God.

And we want God's people to delight in **serving** one another and to be equipped to do it better.

Let's unpack each of those a little more...

# Working out your service into 2010

God didn't design ministry for people with theological degrees!  
Every member of the church is a minister, we all have different parts to play.

## How and where can I serve?

There are 3 steps to work out how I best fit for service:

1. Work out where I am at right now
2. Consider my SHAPE (see page 6)
3. Consider the church's needs

### 1. Where am I at right now?

What is the current state of play? Every journey has a starting point.  
Read each statement below and indicate where you are at by circling the appropriate number.

**3 = yes, 2 = somewhat, 1 = no**

- My spiritual gifts and 'natural' abilities are being well used ..... 3...2...1
- My interests are being utilised for God ..... 3...2...1
- I am available to serve ..... 3...2...1
- My personality is helping me to serve others ..... 3...2...1
- My areas of service capitalise on my experiences ..... 3...2...1
- I am doing everything I can to serve ..... 3...2...1
- I am aware of the needs at The Lakes ..... 3...2...1

TOTAL: \_\_\_\_\_

### If your score is:

15-21 .....Just keep going with your ministry

Less than 15 .....Keep reading this booklet! Perhaps there is an area of service you can take up for next year?

## 2. What is my SHAPE?

God has given each of us a different SHAPE, and understanding my SHAPE goes some way to working out how I can best be involved in serving others. The word SHAPE points to 5 different characteristics unique to me:

**S**

### **Spiritual Gifts**

For the sake of his church, God has given each of us a unique set of talents. He has given them so that we may serve one another and build his church here today. These may include abilities I have had all my life, or abilities God has given me since I committed my life to Christ.

**H**

### **Heart**

God gives each of us a unique set of interests and passions for particular activities. God uses those things we feel deeply about to show us where we can serve without quickly burning out.

**A**

### **Availability**

There are different seasons in life that affect our ability to serve others. Sickness, age, work, children and so on will all effect our availability for different areas of service.

**P**

### **Personality**

God can use my personality. God can use all of us, whether we're extroverts or introverts; whether we enjoy routine or variety.

**E**

### **Experience**

God has placed a multitude of experiences in my life to help mould me for ministry. God can use many of our experiences in our background to help heal hurts in our church and in our community.

Through the SHAPE process, you'll learn how God can use your spiritual gifts, heart, availability, personality and experience to minister to others in need. So spend a moment filling in the table:

## Understanding and using my SHAPE in 2010

<b>Spiritual Gifts</b>	<p>What are my abilities?</p>	<p>How can I use my abilities to serve others in 2010?</p>
<b>Heart</b>	<p>What are my interests or passions?</p> <p>What do I love doing?</p> <p>If I knew I couldn't fail, what would I attempt to do for God with my life?</p>	<p>How can I use these to serve others in 2010?</p>
<b>Availability</b>	<p>How available do I want to be?</p> <p>How available should I be?</p> <p>What can I do to free myself up more?</p>	<p>How can I use my availability to serve others in 2010?</p>
<b>Personality</b>	<p>What sort of person am I?</p> <p>a. Outgoing or introverted</p> <p>b. Cooperative or work alone</p> <p>c. Activist or thinker</p> <p>d. Creative or routine planner</p>	<p>How can I use my personality to serve others in 2010?</p>
<b>Experiences</b>	<p>What are my experiences in life?</p> <p>a. Spiritual</p> <p>b. Educational</p> <p>c. Work</p> <p>d. Painful (God never wastes a hurt)</p> <p>e. other...</p>	<p>How can I use my experiences to serve others in 2010?</p>

### 3. Consider the church's needs

It's great if our SHAPE can be used to determine our area of service, however sometimes we simply need to serve where help is needed.

This booklet presents all the 'organised' ministry opportunities. It is important to remember that there are plenty of opportunities for serving others that are not as structured. Examples of these are:

- Encouraging one another
- Reading the Bible and praying with one another
- Visiting each other
- Offering Hospitality
- Giving others a phone call to see how they are
- Writing a letter
- ...and so on

All of us, in one way or another can be involved in serving. It all depends on your 'SHAPE' and on the needs that surround us.

A final question to keep you thinking and planning. Write down your answer:

**What are some of the needs you think the church has that you could see yourself trying?**

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# Growing Ministries

## 1. Ministry of the Word

*"It was he who gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." Ephesians 4:11-13*

### Leadership and Teaching

Through the ministry of the word of God every one of us is prepared for service.

Those who serve the people of God with the word of God have a particular responsibility. The Bible sets out the qualifications for these roles.

Every believer is a minister and every ministry is important. The Ministry Staff are those who are set apart full-time to dedicate themselves to the ministry of the word and prayer (Acts 6:4) and it is proper they do so. The Ministry Staff pastor us with the word of God to build us up.

Many others take teaching roles within church life: Bible study leaders, meeting leaders, women's and children's ministry. Others run training courses to equip members for various aspects of church life

Others join the Lakes with considerable ministry experience and expertise and are eager to serve.

David Sheath 4389 1660.

## 2. SALT (youth groups)

### Salt 56

SALT 56 is the younger youth ministry of the Lakes Church which provides a program for children in years five and six. They meet at the Berkeley Vale Community Centre from 7pm till 8.30pm. Different activities are run each week as well as a talk and study to teach the children about the Bible and Jesus. A desire to help children grow in their faith is needed.

Mark Harvey 0405 963 975

## **SALT**

SALT is the youth ministry which meets on Friday evenings from 7pm till 9pm at the Berkeley Vale High School. At SALT we aim to build up and encourage young people (from school yr7 to yr 12) through relationship with each other and relationship with God. We do this by hanging out, having fun and seeing what God has to say in the Bible. Enthusiasm and energy are required.

**Tim Ham 0406 678 293**

### **Senior SALT**

This group meets on a Sunday afternoon from 2.30pm till 4.30pm. This is for school year 10 to 12 and provides a bible study as well as the opportunity to form relationships with each other. Senior SALT is split between girls and boys.

**Chris Hogbin 0419297 932**

**Telena Hogbin 0439 454 151**



### **3. Kid's Church** (At 8.30am and 10.30am churches)

We want our children to grow spiritually, having a deep love and trust for their Lord Jesus. During Kids' Church the children are taught from God's word in a fun and interactive way, appropriate for their age.

If you like encouraging kids and teaching them about God, your service would be valued. We require people who feel capable of preparing & delivering lessons, and also people who can be helpers in the classroom. Training in Child Protection is mandatory. Other training and support is available.

You may be involved as much as you are able, with the age group you feel comfortable with. Some people teach Kid's Church at one service and then attend another so they are not missing out on church themselves

#### **Crèche**

Involves caring for children under the age of 2 during church.

#### **Tiny Tots**

Involves looking after children aged 2 – 3 yrs during church.

#### **Preschool**

Caring for and teaching children between the ages of 3- 5 yrs during church.

#### **Years K-6**

Teaching children aged 5-12 about God and salvation through Jesus.

**Robyn Kingsland 4329 7018**



*Note: Training in child protection legislation and "Faithfulness in Service" guidelines will be provided.*

## Serving Ministries

### 1. Sunday meetings

It takes a lot of energy to coordinate and conduct our Sunday meetings. Consider the service areas below. These activities are also required for non- Sunday meetings such as Church Camps – Evening, Morning and Men’s camps, topical evenings and periodical church outreach events, such as outreach dinners, games nights and Gingerbread House.



#### **Bible Reading and Prayers**

Our public meetings need people who are skilled in reading the Bible and able to lead others in prayer. Preparation would be required.

Adam Gregory 0411 440 404

#### **Lord’s Supper Servers**

Servers are required at each of our weekly church meetings to serve in their congregation about once every 6 weeks. Servers will need to prepare the juice and bread before the service.

Kylie McIntyre 4332 4013

#### **Offertory counting and banking**

Counters and checkers are required to maintain our financial management and integrity. This is normally completed in a sealed bag 30mins after the meeting, then dropped into the bank during the week.

Rhonda Lee 0458 133 115

## **Welcoming**

Welcomers are needed to welcome regulars and newcomers before the service. Welcoming starts 15 minutes before the service and is a roster every few weeks.

**Stacey Owers 0403 428 320**

## **Bookstall**

Provide some knowledgeable advice to friends by coordinating the bookstall once a month. This involves consultative ordering and returns, table setup/packdown, book-keeping, and manning the stall periodically for 30mins immediately after the church meeting. Training is available.

**Rhonda Lee 0458 133 115**

## **Set up and Pack down**

This requires a roster of dedicated people who are willing to do a physical workout either before or after church! Set-up starts by 3pm and pack down follows shortly after the service finishes.

**Adam Gregory 04 1144 040**

## **Music**

Singers and Musicians are required for this important area of service. A willingness to arrive at 4pm is required. Some administration of song words is also required of the music leaders.

Church@5: **Tim Ham 0406 678 293**

## **Meeting Leading**

This requires people willing to lead the meetings for Church@5. It involves being on a roster to lead once every six weeks.

**Adam Gregory 0411 440 404**

## **PowerPoint Presentation**

We require people interested in design, development and running PowerPoint presentations. This involves being able to handle computers, projectors, and simple Multimedia presentations.

**Adam Gregory 0411 440 404**

## **IT/Web/Multimedia Ministry**

Do you have web and productions skills? Has the Lord gifted you in understanding technology? If so, then consider reaching our community by working with the IT/Web and Multimedia team. We need people to help us produce radio and video productions, enhance our website and connect our members. To register please see:

**Stewart Kingsland 4389 2006**

## **Supper**

We require people to help with set up and pack up of setup and pack up for PM church supper. Also, members who would like to help with providing a lingering atmosphere around a cuppa!

**Adam Gregory 0411 440 404**

## **2. Administration - church office**

There are numerous administrative tasks that need to be undertaken during the year on a regular or one-off basis. These tasks range from data entry, to preparing and folding news letters for weekly meetings and upcoming events. A dedicated team is required for behind the scenes work. The need is particularly during office hours and on a regular basis (e.g. 3-4 hrs each week). Fortnightly office cleaning is also appreciated.

**Stewart Kingsland 4389 2006**



## Engage Ministries

### 1. Ourimbah Christian Students (OCS)

Ministry to university students on the Ourimbah Campuses: Outreach events, teaching times and social gatherings are conducted throughout the year. The ministry provides a connection between students on campus and the Lakes Church. Different opportunities are available in this ministry. A willingness to converse with the students is required. A "must attend" group if you are a student at that campus.

Adam Gregory 0411 440 404

### 2. School Scripture

Special Religious Education (SRE) grants our access to public schools each week to conduct a short lesson to teach children about God and salvation through the Lord Jesus Christ. Half hour slots at Primary Schools and one hour slots in High Schools are available. Training is provided for class room teaching and school protocol. Plenty of help and encouragement is offered along with a teaching program. There are opportunities for helpers to assist the person teaching the lesson as well, which does not require you to be committed to teaching a class.

Primary School: **Christine Kent 4384 5680**

High School: **Tim Ham 4388 4818**

### 3. ECKO (Evening Church Kick On)

ECKO is a great ministry opportunity to serve your brothers and sisters by providing a meal after the service at Church@5. Join the roster to cook a meal every few weeks.

Adam Gregory 04 1144 040

#### **4. Reach**

Reach is a new ministry which provides events for women from Church@5. The events are an opportunity to invite other women along to a warm, casual and friendly place to get to know other Christian women. This once a term event requires set up, pack up and helping with catering.

**Kylie McIntyre 4332 4013**

#### **5. Church@5 Events**

Events are conducted throughout the year to provide opportunities to connect and encourage other brothers and sisters in the church. This ministry requires enthusiastic person to coordinate events for church@5.

**Adam Gregory 0411 440 404**

#### **6. Letter Box Distribution**

Once a term we leaflet our local suburbs to promote upcoming activities in church life. Everyone in church life is invited to be involved in this activity. If you are a regular at letter box dropping or you can assist with the coordination join the team. We also offer an opportunity to members to engage with an area by adopting it for letter box distribution.

**Adam Gregory 0411 440 404**

#### **7. Door knocking**

We aim to give 1000 Bibles to our community in 2010 to those willing to receive one. Help us give them away, and to let people know about our church. Bring some Good News...

**Michael Plaege 4388 3337**

## Engage Ministries - Good News Week



Good News Week (GNW) is our biggest event of the year. In January we run a huge holiday program for the community. You can't miss it!

It's all hands on deck as we raise a banner to the community; introducing ourselves to them, and them to the truth about Jesus.

Michael Plaege 4388 3337 - [www.gnw.net.au](http://www.gnw.net.au)

### Children's program – LOST TEAM

Each year we are joined by a committed group of mainly young adults from other churches, who join us for GNW to run the children's program. They are known as the LOST TEAM – Living On Site Team. The LOST team recruit and prepare programs throughout the year. Many members of the Lakes join the Lost Team for the week. Get involved in GNW now and consider your involvement in the Lost Team in January 2010.

Telena Hogbin 0439 45 151

### Crèche

Caring for 0-3 year olds 9:00 - 11:30am, Mon - Fri of GNW.

The Crèche provides a safe and fun environment for the little ones while freeing up parents to attend the Adults Tent and the older children to attend their programs. A loving heart and a willingness to sit on the floor and play is required.

### Preschool

Caring for 3-4 year olds 9:00 – 11:30am, Mon till Fri of GNW.

The Pre-school provides a safe and fun environment for the little ones while freeing up parents to attend the Adults Tent and the older children to attend their programs. A loving heart and a willingness to sit on the floor & play as well as singing and craft is required.



## Adults Tent

Hosting the community in a Marquee  
9.00-11.30am, Mon – Fri, plus Fri night.

A comprehensive adults program is run to a different theme every year during the children's programs. A team to serve and converse with adults in the big tent is required, a large crew for Kitchen work and those with all manner of technical skills to assist with production.

Adam Gregory 0411 440 404



## Logistics, Set up and Pack Down

The Logistics team creates a safe, welcoming and workable platform for GNW.

Handymen and strongmen, owner drivers, gardeners, lighting, lifters, cleaners, security, parking attendants, etc! If you can't come the full week- here is a great way to assist the mission on the weekends.

Adam Bradford 4389 2527



## Registration

The registration team is the face of GNW, welcoming and directing visitors as they arrive each morning. The team assist with and complete administrative tasks such as recording visitor details, collecting money, data entry and other secretarial tasks.

Michael Plaege 4388 3337



## The Sunday Carnival

The last Sunday of GNW is our Sunday Carnival. Meet and mingle with the community at church and at the carnival afterward. A wide range of helpers is required from face painters, artistic types, cooks and servers.

Rhonda Lee 0458 133 115

# Starting Ministries

## 1. Simply Christianity

The Simply Christianity course is a terrific opportunity to investigate Christianity. It runs for five weeks and focuses on Luke's ancient biography of Jesus' life found in the New Testament part of the Bible.

Assist with making these courses happen.

Michael Plaege 4388 3337

## 2. Back to Basics

Perfect for those who have recently made a commitment to follow Christ. This course looks at what the Bible teaches on seven fundamental topics: salvation, faith, living God's way, prayer etc. Helpers are needed who are willing to befriend and disciple new believers.

Ian Mears 4388 9247



# Support Ministries

## 1. Kidz Biz

Supervising and teaching children not yet at school. Wednesday mornings from 9am-12am, during WOW (Women on Wednesday Small Group time).

A willingness to work with children, helping them with various activities, and playing safely, is required.

*Note: Training in Child protection legislation and "Faithfulness in Service" Guidelines will be provided*

Telena Hogbin 0439 454 151

## 2. Catering

The Lakes has many events where catering help is vital: Afterchurch BBQ's, men's and women's Events, camps, Good News Week. cooks, administration, servers and workers are required.

Lola Beaman 4362 1545

## 3. Try me- tasks

Sometimes there are tasks for those who are available and willing to try anything, no matter how small. You don't have endless time available, but are willing to talk about what is required to see if you can help when the time arises.

Stewart Kingsland 4389 2006

## New Ministry Endeavours

At The Lakes we are committed to the Biblical principle of "every member a minister". That is, each one of us as God's children have a part to play in serving one another as we together build Christ's church. We do not want our members to feel that new ministries need to be initiated or run by the staff team.

We want all our members to be creative and entrepreneurial in initiating new ministries. Sometimes you will see opportunities and needs when they present themselves. We want to foster our members seeing these opportunities and turning them into reality!

**If you see a need or opportunity let us know.**

